


CABINET FORWARD WORK PLAN

1 JANUARY 2018 TO 30 APRIL 2018

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.

7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Baroness Scott of Bybrook OBE	Leader of the Council
Cllr John Thompson	Deputy Leader of the Council and Cabinet Member responsible for communications, communities, leisure and libraries
Cllr Laura Mayes	Cabinet Member responsible for children, education and skills
Cllr Chuck Berry	Cabinet Member responsible for economic development and housing
Cllr Toby Sturgis	Cabinet Member responsible for planning and strategic asset management
Cllr Philip Whitehead	Cabinet Member responsible for finance, procurement, IT and operational assets
Cllr Richard Clewer	Cabinet Member responsible for corporate services, heritage, arts and tourism
Cllr Bridget Wayman	Cabinet Member responsible for highways, transport and waste
Cllr Jerry Wickham	Cabinet Member responsible for adult social care, public health and protection

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public

may ask a question or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
30 January 2018						
30 Jan 2018 Amendments to the Wiltshire Local Transport Plan (LTP) 2011-2026 – Car Parking Strategy	Key Decision To present Cabinet with the outcome of the public consultation and to make recommendations on the implementation of charging options.	An eight week public consultation exercise between September and November 2017.		Cllr Bridget Wayman bridget.wayman@wiltshire.gov.uk	Robert Murphy robert.murphy@wiltshire.gov.uk Tel: 01225 713458 Parvis Khansari	Open
30 Jan 2018 Treasury Management Strategy 2018/2019	Non-Key Treasury Management Strategy			Cllr Philip Whitehead Philip.Whitehead@wiltshire.gov.uk	Stuart Donnelly stuart.donnelly@wiltshire.gov.uk Tel: 01225 718582 Michael Hudson	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
30 Jan 2018 Warminster King George V Field	Non-Key To request authority to permit Warminster Town Council to take over from Wiltshire Council as trustee of the King George V Field in Warminster and transfer the freehold interest in the land to Warminster Town Council			Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	John Price john.price@wiltshire.gov.uk Alistair Cunningham	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>30 Jan 2018 School Admissions Policies 2019/20</p>	<p>Non-Key</p> <p>a) the proposed scheme for the co-ordination of admission to secondary schools for 2019/20.</p> <p>b) the proposed scheme for the co-ordination of admissions to primary schools for 2019/20.</p> <p>c) the proposed admission arrangements for Voluntary Controlled & Community Secondary Schools for 2019/20.</p> <p>d) the proposed admission arrangements for Voluntary Controlled & Community Primary Schools for 2019/20.</p> <p>The Local Authority has a statutory duty to have a determined admission policy for 2019/20 in place on or before 28 February 2018.</p>	<p>Stakeholders including pre-schools, nurseries, schools, parents, neighbouring authorities and Senior Officers at Wiltshire Council</p> <p>Following a period of consultation with all stakeholders including pre-schools, nurseries, schools, parents, neighbouring authorities and Senior Officers at Wiltshire Council. Cabinet will need to approve the four documents above. These will then will become the determined admission policies for Wiltshire for 2019/20.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Debbie Clare debbie.clare@wiltshire.gov.uk Tel: 01225 713010</p> <p>Stubbersfield alan.stubbersfield@wiltshire.gov.uk</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>30 Jan 2018 Freehold of assets to be sold</p>	<p>Key Decision Cabinet to decide whether the freehold of assets can be disposed</p>			<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Mike Dawson mike.dawson@wiltshire.gov.uk</p> <p>(Director - Housing and Commercial Development)</p>	<p>Open</p>
<p>30 Jan 2018 Acquiring Property through the use of Compulsory Purchase Order (Part II Report)</p>	<p>Key Decision Resolution to 'in principle' support the use of CPO powers to acquire the property.</p>			<p>Cllr Chuck Berry chuck.berry@wiltshire.gov.uk</p>	<p>Tim Martiensen tim.martiensen@wiltshire.gov.uk</p> <p>Alistair Cunningham</p>	<p>Fully exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>30 Jan 2018 School Capital Programme 2018-2021 Report</p>	<p>Key Decision Report to approve additional school basic need and condition related capital schemes as part of rolling programme</p>	<p>associated document - School Places Strategy was considered by Children's Select, public and all schools No specific consultation process</p>	<p>School Capital Programme 2018-2021 Report Cabinet Schools Capital Infrastructure Update Report 2016 - 2019 FINAL APPROVED.doc Report to Cabinet - SPS 2017 FINAL draft.doc Final Draft SPS 2017 BRANDED - 2017-22.pdf</p>	<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Clare Medland clare.medland@wiltshire.gov.uk</p> <p>Stubbersfield alan.stubbersfield@wiltshire.gov.uk</p>	<p>Open</p>
<p>30 Jan 2018 Appropriation of Land at Rabley Wood Marlborough</p>	<p>Non-Key For Cabinet to consider a report relating to the Appropriation of land at Rabley Wood to enable the site to be sold</p>			<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Mark Hunnybun mark.hunnybun@wiltshire.gov.uk</p> <p>(Director - Housing and Commercial Development)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>30 Jan 2018 Proposed development of Council owned land at Sadlers Mead, Chippenham</p>	<p>Key Decision To seek approval for the proposed development of Sadlers Mead Car Park in Chippenham as Phase 2 of the Chippenham Station Hub Scheme</p>			<p>Cllr Chuck Berry chuck.berry@wiltshire.gov.uk</p>	<p>Rory Bowen, Helen Clift, Matthew Croston rory.bowen@wiltshire.gov.uk, Helen.Clift@wiltshire.gov.uk, matthew.croston@wiltshire.gov.uk Tel: 01225 712531, Tel: 01225 712654</p> <p>Alistair Cunningham</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>30 Jan 2018 Wiltshire Council Adoption Service: 2017 Q1-2 6 Month Report</p>	<p>Non-Key It is a requirement that the Council receives an update regarding the performance of the Adoption Service. An Annual Report was submitted for the meeting in July 2017. This is a six month interim report.</p>	<p>N/A For members of the group or outside agencies.(not need)</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Matthew Turner matthew.turner@wiltshire.gov.uk Tel: 01225 712541</p> <p>Lucy Townsend (Director - Family and Children's Services)</p>	<p>Open</p>
<p>30 Jan 2018 Extension of Intermediate Care Bed Service contract for 2018-2019 (Part I and Part II Report)</p>	<p>Key Decision To consider the approval of an extension of the contract for 70 block Intermediate Care Nursing Beds.</p>	<p>Wiltshire Clinical Commissioning Group Paper to Joint Commissioning Board</p>		<p>Cllr Jerry Wickham jerry.wickham@wiltshire.gov.uk</p>	<p>Deborah Elliott deborah.elliott@wiltshire.gov.uk</p> <p>Graham Wilkin (Interim Director, Adult Social Care Operations - Access and Reablement)</p>	<p>Part exempt</p>
<p>6 February 2018</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>6 Feb 2018 Wiltshire Council Financial Plan 2018/2019</p>	<p>Key Decision Financial Plan to 2018/2019 and beyond</p>			<p>Cllr Philip Whitehead Philip.Whitehead@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk Tel: 01225 713601 Michael Hudson</p>	<p>Open</p>
<p>6 Feb 2018 Revenue and Capital Budget Monitoring Qtr 3 2017/2018</p>	<p>Non-Key Revenue and Capital report to December 2017</p>			<p>Cllr Philip Whitehead Philip.Whitehead@wiltshire.gov.uk</p>	<p>Matthew Tiller matthew.tiller@wiltshire.gov.uk Tel: 01722b434244 Michael Hudson</p>	<p>Open</p>
<p>6 Feb 2018 Commercial Policy and Approach</p>	<p>Key Decision This is a new policy and approach that will set out the Council's approach to improving its commercial stance.</p>	<p>As above Management Overview & Scrutiny engaged and will go onto Full Council</p>		<p>Cllr Philip Whitehead Philip.Whitehead@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk Tel: 01225 713601 Michael Hudson</p>	<p>Open</p>
<p>28 March 2018</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>27 Mar 2018 Income Generation - Advertising</p>	<p>Key Decision This report will outline the strategy for generating income through third party advertising across the councils assets. The report will also put forward a strategy for marketing, income generation from hiring spaces and specialist events; this will be limited to existing Campuses, Community Hubs and City Hall.</p>			<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Karen Hodder, Leanne Sykes karen.hodder@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk Laurie Bell</p>	<p>Open</p>
<p>27 Mar 2018 Corporate Peer Challenge</p>	<p>Non-Key To provide the feedback report of the LGA following the corporate peer challenge in November and an associated action plan to address the recommendations.</p>	<p>Corporate Peer Challenge interviews a wide range of staff and partners Corporate Peer Challenge timetable and further input from Directors</p>		<p>Cllr Baroness Scott of Bybrook OBE jane.scott@wiltshire.gov.uk</p>	<p>Robin Townsend Robin.Townsend@wiltshire.gov.uk Tel: 01225 718474 Robin Townsend</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>27 Mar 2018 Special School Provision in Wiltshire</p>	<p>Key Decision Follow on from paper in November 2017.</p>			<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Susan Tanner susan.tanner@wiltshire.gov.uk</p> <p>Stubbersfield alan.stubbersfield@wiltshire.gov.uk</p>	<p>Open</p>
<p>27 Mar 2018 Integrated Community Equipment and Support Services - Recommissioning</p>	<p>Key Decision Intentions of Wiltshire Council and NHS Wiltshire Clinical Commissioning Group in supporting people to regain skills and manage or reduce need, where possible, through community equipment and support services in Wiltshire.</p> <p>The current ICESS contract with Medequip ends on 3rd January 2019 and to ensure the continuation of services to meet our statutory duties a recommissioning exercise will be completed.</p>			<p>Cllr Jerry Wickham jerry.wickham@wiltshire.gov.uk</p>	<p>Sue Geary, Jessica Mitchell sue.geary@wiltshire.gov.uk, jessica.mitchell@wiltshire.gov.uk Tel: 01225 713922, (Director - Adult Care Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>27 Mar 2018 Outdoor Education (Part II Report)</p>	<p>Key Decision To advise Cabinet of outcome of the Outdoor Education Review and seek decision on recommendations.</p>	<p>To be confirmed To be confirmed</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Alan Stubbersfield alan.stubbersfield@wiltshire.gov.uk Stubbersfield alan.stubbersfield@wiltshire.gov.uk</p>	<p>Fully exempt</p>
<p>27 Mar 2018 A303 Amesbury to Berwick Down Road Scheme</p>	<p>Key Decision Update Members on outcome of public consultation and scheme progress Authorise delegated decision making to Cabinet Member, where appropriate</p>	<p>Wiltshire Council, Historic England, National Trust, English Heritage and other key stakeholders, local councillors, parish councils, public and any other interested party Highways England have undertaken an initial non-statutory public consultation between 12th January and 5th March 2017. Statutory public consultation planned for late 2017.</p>		<p>Cllr Bridget Wayman bridget.wayman@wiltshire.gov.uk</p>	<p>Allan Creedy, Karen Jones allan.creedy@wiltshire.gov.uk, karen.jones@wiltshire.gov.uk Tel: 01225 713444, Parvis Khansari</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>27 Mar 2018 Performance Management and Risk Outturn Report: Q3 2017/18</p>	<p>Non-Key To provide an update on performance against Wiltshire Council's business plan and an understanding of the council's key risks.</p>			<p>Cllr Philip Whitehead Philip.Whitehead@wiltshire.gov.uk</p>	<p>Toby Eliot toby.eliot@wiltshire.gov.uk Tel: 01225 713886</p> <p>Robin Townsend</p>	<p>Open</p>
<p>27 Mar 2018 Proposals for the Creation of a Major Road Network - Consultation</p>	<p>Non-Key To advise Cabinet of a new significant funding opportunity for major road scheme funding, and to seek views on the need to establish associated regional governance</p>		<p>Proposals for the Creation of a Major Road Network - Consultation</p>	<p>Cllr Bridget Wayman bridget.wayman@wiltshire.gov.uk</p>	<p>Allan Creedy allan.creedy@wiltshire.gov.uk Tel: 01225 713444</p> <p>Parvis Khansari</p>	<p>Open</p>
<p>24 April 2018</p>						